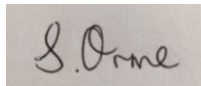


## St John Fisher Catholic Nursery & Primary School

# Charging Policy



Date:	<b>12 October 2023</b>
By Name:	<b>Mrs c Lewis</b>
Position:	<b>Headteacher</b>
Signature:  Finance, Personnel and Environment Committee	on behalf of St John Fisher Catholic Primary School   ..... Chair of Governing Board

# CHARGING POLICY - 2023 - 2024

## 1 Introduction

**1.1** This document is a statement of the aims, principles and strategies in respect of charging for School Activities.

It is in accordance with Government legislation and emanates the School's Mission Statement. Furthermore, it accords with the School's Equal Opportunities Policy

**1.2** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

## 2 Voluntary contributions

**2.1** When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

**2.2** If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

**2.3** The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities (inc swimming) which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events.

## 3 Residential visits

**3.1** If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge. Parents/Carers will be given notice and will be provided with the facility to make weekly/monthly contributions towards the overall cost. In the event of hardship, the PTA will be approached to make a contribution on behalf of an individual child. A % of PP funding may be used to support those children eligible and who may attend residential holidays.

## 4 Music tuition

**4.1** All children study music as part of the normal school curriculum which is paid via a school SLA. We do not charge for this. For those children who take part in music tuition outside of the normal school curriculum there may be a nominal charge.

## 5 Swimming

**5.1** The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We ask for a small contribution for this activity (voluntary) towards the cost of transport. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. Contribution for 2023/2024 is £5.00 per child.

## **6 Sporting Activities**

**6.1** The school offers additional football/rugby/coaching after school. These clubs are run by members of the school staff who run and organise these sessions. There is no charge for these sessions.

## **7 Club Activities**

**7.1** Extra-curricular clubs and societies operate at various periods during the academic year. There is no charge for these activities.

**7.2** Other Agencies may provide additional after school clubs i.e. fencing, mad science where there is a small charge – these clubs may run for up to five weeks.

## **8 Breakfast Club / After School Club**

**8.1** The school operates a Breakfast and After School Club and is run by members of the school staff. Children are provided with a healthy breakfast and healthy snack (hot or cold). There is a charge for both clubs set for 2023 - 2023 at:

Club	Whole School	Ad-Hoc Bookings
Breakfast Club	3.00	4.00
Afterschool Club	6.00	8.00

Charges are communicated to parents for Breakfast and Afterschool club. Where places are booked in advance and result in non-attendance school will invoice parents for the session.

## **9 External Service Charges**

**9.1** At present the school does not offer facilities to outside agencies.

## **10 Miscellaneous Charges**

### **10.1 Library Books**

Where a library book has been taken out and not returned, school will give a half term notice period for the book to be returned to school. If after this period the book(s) have not been returned a charge of £5.00 per book will be incurred by the Child's parents to subsidise the cost of a replacement book.