



St John Fisher Catholic Primary School

Head Teacher Mrs C Lewis

Phone: 0151 477 8590

Tithebarn Road, Knowsley Village L34 0HA

www.stjohnfisherprimary.co.uk

@stjohnfisherkv



"Believe in the light so that you will be children of the light."

John 12:3

Job Title:	HLTA Sports/PE Coach
Location	St John Fisher Catholic Nursery & Primary School
Hour:	32 Hours per week
Salary:	Teaching Assistant Level 4 – SCP 23
Responsible to:	Headteacher and SLT
Contract:	Fixed Term – 24 months

Job Purpose:

To deliver and monitor a co-ordinated programme of high quality, professional physical activity, physical education, school sports activities in conjunction with the healthier wellbeing team which are progressive and reflective of the needs of young people in school. The coach will support and develop staff skills and knowledge within their own delivery of PE. The coaching should link school, community and club provision and aim to provide increased opportunities to retain young people in sport.

In addition, to provide support to children’s learning within the classroom where needed.

Main duties and responsibilities:

- To organise and deliver festivals and competitions within school.
- To support teaching staff to deliver high quality PE sessions from EYFS to KS2.
- Preparing sessions and resources.
- To set up and coach at out of school hours sports clubs, encouraging attendance in particular by children who do not usually participate in sport.
- To support work with clubs and other community groups to ensure that young people are retained in sport through high quality coaching.
- To assist in identifying talented young people and encouraging further development via a number of different courses/opportunities.
- To be a positive role model, creating a positive and fun environment in which to motivate and encourage young people to participate in sport or physical activity.
- To effectively supervise, mentor and direct support staff, student teachers, where appropriate.
- To maintain current knowledge of relevant National Governing Body programmes, policies and practices.
- To carry out administrative duties as necessary e.g., maintain accurate attendance registers; carry out risk assessments etc.
- To attend regular meetings with key partners as and when necessary ie KSPP.
- To develop and maintain effective and positive working relationships with all partners and community organisations.

At St John Fisher we shine!



- Adhere to schools policies, including equal opportunities, Safeguarding, child protection, health & safety at work, behaviour, PE etc.
- To support with pupil assessment.
- To adapt lessons to cater for different ranges of ability and development age.
- To take responsibility for their own continuous professional development (CPD) and attend relevant training courses to improve their coaching delivery.
- To be familiar and comply with St John Fishers Catholic Primary School health and safety regulations and to undertake activity/venue risk assessments prior to all sessions, and report and record incidents/accidents/hazards in line with AfPE guidance.
- To undertake other duties and responsibilities in teaching and learning as required as a HLTA across the school in other areas of the curriculum.

Additional Information:

- Ability to travel to and from the events accompanying the children via school's transport.
- This post involves working with children and, if successful, we will seek character and professional references. You will also be subject to an enhanced DBS check.

Date Issued:	
Line Manager Signature:	
Employee Signature:	